ADMINISTRATIVE-INTERNAL USE ONLY

	10 September 1984		
TAT			
	MEMORANDUM FOR:		
	VIA:	Chief, Management Satff, ODP Chief, Policy and Plans Group, MS/ODP	
	FROM:	Information System Security Officer, MS/ODP	
	SUBJECT:	Your Request For Userid	STAT
TAT	l. For system security and auditability reasons, your request for the userid is disapproved. Specifically at issue is the use of a single system password by more than one user.		
₹ A Ŧ	2. If vou	have any questions, please call ISSO on or C/MS on	STAT
		Information System Security Officer	

cc: C/SAB/C&AG/ODP

Sent Via AIM Jan 19/13

INSTRUCTIONS FOR FILLING OUT FORM:

The Privacy Act, Public Law 93-579, requires that Federal Agencies inform individuals when they are asked to provide their Social Security Account Number (SSN) whether the disclosure is mandatory or voluntary, by what authority such number is solicited, and what uses will be made of the SSN. Disclosure by you of your SSN is voluntary. The authority for this solicitation is Executive Order 9397. The SSN is used as an identifier in providing you a unique userid for computer systems. Failure to provide this SSN may delay the processing required of your request.

REGARDLESS OF CLASSIFICATION LEVEL STATED IN SECTION C OR D, THE MINIMUM SECURITY CLEARANCE REQUIRED FOR ACCESS TO COMPUTER SYSTEMS IS A TOP SECRET STAFF-TYPE CLEARANCE. IF APEX MATERIALS ARE TO BE ACCESSED, THEN ADDITIONAL ACCESS APPROVALS FOR THOSE MATERIALS ARE REQUIRED.

ALL VM MINIDISKS WHICH CONTAIN TOP SECRET AND/OR APEX MATERIALS MUST BE REGISTERED WITH ISSG/OS 351-4525.

- Section A Must be filled in for any type request. Check boxes and describe type of action requested.
- Section B VM request only Fill in for new minidisk or change to current minidisk. (Requestor and ADP control officer must sign here) For any assistance that you may need, contact the Interactive Systems Administrator on 351-5161.
- SECTION C Indicate highest classification to be accessed.
- SECTION D CAMS and GIMS request only Upon completion of Section A, form must be forwarded to the data base manager for authorization. For any assistance that you may need, contact the GIMS System Administrator on 351-5235.
- SECTION E Security briefing Must be read and signed by requestor for any system password/minidisk/data base request when issued.

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